

RENTAL APPLICATION
PHONE: 575-382-2022
FAX: 575-382-0264
\$25 Application Fee

DATE: _____ and Move In Date _____

PROPERTY ADDRESS _____ Apt. _____

NOTE: The apartment units are considered "Non Smoking". If a tenant is a smoker he/she shall be charged for a full and complete paint job of all smoke damaged walls and ceilings. Carpet shall also be shampooed, and if necessary, replaced. Smoking tenant hereby agrees to pay for and be responsible for all expenses incurred by Willow Brook Apartments for the above mentioned repairs.

APPLICANT'S NAME _____ SOCIAL SECURITY# _____
First Middle Last

Driver's License # _____ State _____ Date of Birth _____

Current Phone # _____

Email _____

Current Address _____ City _____ State _____ Zip Code _____

How Long _____ Rent/Own _____ Amount of Rent _____ Landlord/Ph. # _____

Previous Address _____ City _____ St _____ Zip _____ How Long _____

Rent/Own _____ Landlords Name/Ph.# _____

NOTE: Please add additional information to complete a 2 year residential history, if needed.

Employer _____ Supervisor _____ Address _____

Position _____ Monthly Net Income _____ How Long _____ Phone# _____

NOTE: If applicant is active duty military, a copy of orders and a military ID must be included with the application.

PLEASE LIST ANY OTHER INCOME:

TOTAL NUMBER OF OCCUPANTS TO BE RESIDING IN THIS UNIT: _____

OTHER OCCUPANTS (List Names & Ages): _____

VEHICLES: 1. _____ 2. _____
Make model year color Make model year color

In case of an emergency who should we contact (preferably a relative):

NAME _____ RELATIONSHIP _____

ADDRESS _____ City: _____ St: _____ PHONE# _____

Will any resident own a pet? Y or N Kind _____ Breed _____ Age _____ Weight _____

Have you ever been evicted? Y or N

Have you been convicted of felony? Y or N

Have you ever been sued for non-payment of rent or damage to rental property? Y or N

Have you ever sold narcotics or other illegal substances? Y or N

Are you a registered sex offender? Y or N

Willow Brook Apartments is committed to supporting the Fair Housing Act and prohibits discrimination in housing based on Race, Color, Religion, Sex, Ancestry, Handicap, Familial Status, or National Origin. Each occupant of any apartment who is not a dependent of the lessee must be named on the lease and meet all criteria. The following shall apply to ALL applicants:

IDENTIFICATION: We require a valid government issued photo id from all adults who submit an application for residency.

INCOME: Total monthly household should be approximately 2 ½ times the amount of the monthly apartment rent.

EMPLOYMENT: Applicants must provide proof of their current employment or income.

RENTAL/CREDIT HISTORY: A credit/rental history check is required for all applicants. Applicants must qualify based on a positive credit score.

NUMBER OF OCCUPANTS PERMITTED IN AN APARTMENT:

- The maximum number of occupants permitted in a one bedroom unit shall be two persons plus one infant.
- The maximum number of occupants permitted in a two bedroom unit shall be four persons.
- The maximum number of occupants permitted in a three bedroom unit shall be six persons.

NUMBER OF VEHICLES: The number of vehicles permitted per unit is two. Any additional vehicles must be approved by management.

CRIMINAL HISTORY: Any applicant with any felony conviction in the past seven years will not be accepted.

PETS: Each property has specific restrictions regarding the type, size, and number of pets that may be accepted, if any. There are also additional pet deposits and monthly pet rents. Please ask the leasing office for more information. Assistive animals for the disabled are exempted from these restrictions but still require written approval from the landlord.

MILITARY: Any active duty member of the United States Military must provide a copy of their military ID, orders, and their commander's contact information.

YOUR RENTAL APPLICATION FEE IS NON-REFUNDABLE. Please review these policies carefully before submitting an application. If you are approved and you place a deposit on the apartment and change your mind before moving in, the deposit will be non-refundable.

The undersigned persons represent that all of the statements on this application, page 1 and 2, are true and complete and hereby authorize releasing and verifying all information, in addition to checking credit. False information given above shall be grounds for owner's rejection of this application, and terminating the right of occupancy.

If the applicant refuses to enter into a rental contract for the above property, the owner shall retain the deposit to cover the cost of taking and processing this application.

Signature of Applicant: _____ Date: _____

THANK YOU FOR CONSIDERING WILLOW BROOK APARTMENTS!